



STATE OF DELAWARE  
DEPARTMENT OF LABOR  
DIVISION OF EMPLOYMENT & TRAINING  
4425 NORTH MARKET STREET  
POST OFFICE BOX 9828  
WILMINGTON, DE 19809-0828

April 12, 2016

Delaware Department of Education  
Office of Career & Technical Education and STEM Initiatives  
Suite 2  
401 Federal Street  
Dover, DE 19901

Mr. Luke Rhine:

Congratulations on being awarded a WIOA/Blue Collar Youth contract for program year 2016/2017. In order to write the contract, the following documents must be completed for each funding source (WIOA and Blue Collar):

1. Revised Target Question #4 (revise to reflect any necessary adjustments due to funding level)-blank is attached.
2. Revised Target Question #6-BC
3. Revised Target Question #6-WIOA
4. Budget Summary (Including the Employee Listing, Budget Back Up Page, and Direct Benefits Page-attached) -- BC
5. Budget Summary (Including the Employee Listing, Budget Back Up Page, and Direct Benefits Page-attached) - WIOA
6. Training Order (attached)-BC
7. Training Order(attached)-WIOA

When developing your budget, please use the allotted amounts listed below:

Funding	Active Enrollments	Total Budget Amount
BC	18	90,337
WIOA	35	178,463

Please send the requested items to [colleen.cunningham@state.de.us](mailto:colleen.cunningham@state.de.us) no later than **Monday, April 25, 2016**. No expenditures will be authorized without a fully executed contract. Contracts not fully executed by July 1, 2016 due to untimely submission of requested documents may become effective the date of execution and will not be retroactive.

Please contact me at 761-8122 with any additional questions you may have.

Sincerely,

Colleen Cunningham  
DET Contract Coordinator

CC:cc



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4425 NORTH MARKET STREET  
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June 20, 2016

Jobs for Delaware Graduates  
381 North Street  
Dover, DE 19904

Dear Nicole Poore:

Congratulations on being awarded a WIOA/Blue Collar Youth contract for program year 2016/2017. In order to write the contract, the following documents must be completed for each funding source (WIOA and Blue Collar):

1. Revised Target Question #4 (revise to reflect any necessary adjustments due to funding level)- blank is attached.
2. Revised Target Question #6-BC
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4. Budget Summary (Including the Employee Listing, Budget Back Up Page, and Direct Benefits Page-attached) -- BC
5. Budget Summary (Including the Employee Listing, Budget Back Up Page, and Direct Benefits Page-attached) - WIOA
6. Training Order (attached)-BC
7. Training Order(attached)-WIOA

When developing your budget, please use the allotted amounts listed below:

Funding	Active Enrollments	Total Budget Amount
BC	<b>92</b>	\$227,102.00
WIOA	<b>181</b>	\$448,642.00

Please send the requested items to [colleen.cunningham@state.de.us](mailto:colleen.cunningham@state.de.us) no later than **Friday, June 24, 2016**. No expenditures will be authorized without a fully executed contract. Contracts not fully executed by July 1, 2016 due to untimely submission of requested documents may become effective the date of execution and will not be retroactive.

Please contact me at 302-761-8122 with any additional questions you may have.

Sincerely,

Colleen Cunningham  
DET Contract Coordinator

CC:cc



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April 12, 2016

Pathways to Success, Inc.  
231 Race Street  
Georgetown, DE 19947

Fayettea Blake:

Congratulations on being awarded a WIOA/Blue Collar Youth contract for program year 2016/2017. In order to write the contract, the following documents must be completed for each funding source (WIOA and Blue Collar):

1. Revised Target Question #4 (revise to reflect any necessary adjustments due to funding level)-blank is attached.
2. Revised Target Question #6-BC
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4. Budget Summary-BC (Including the Employee Listing, Budget Back Up Page, and Direct Benefits Page-attached)
5. Budget Summary-WIOA (Including the Employee Listing, Budget Back Up Page, and Direct Benefits Page-attached)
6. Training Order (attached)-BC
7. Training Order(attached)-WIOA

When developing your budget, please use the allotted amounts listed below:

For Youth Programs: Direct Benefits listed are negotiable. Please contact me if you would like to negotiate changes to the direct benefits listed below.

Funding	Active Enrollments	Total Budget Amount (includes Direct Benefits)
WIOA	28	\$113,822 (\$2,500 Direct Benefits)
BC	14	\$57,616.00 (\$2,500 Direct Benefits)

Active enrollments are listed above. After July 1, 2016 when carry-ins are finalized, a modification will be created to accurately reflect the WIOA/BC enrollments.

Please send the requested items to [Ashley.Francica@state.de.us](mailto:Ashley.Francica@state.de.us) no later than **Monday, April 25, 2016**. No expenditures will be authorized without a fully executed contract. Contracts not fully executed by July 1, 2016 due to untimely submission of requested documents may become effective the date of execution and will not be retroactive.

Please contact me at 761-8156 with any additional questions you may have.

Sincerely,

*Ashley Francica*

Employment and Training Contract Specialist

Delaware Department of Labor-Fox Valley

4425 N. Market Street

Wilmington, DE 19802

Phone: 302-761-8156

Fax: 302-761-6617



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April 12, 2016

Red Clay Consolidated School District  
1502 Spruce Avenue  
Wilmington, DE 19805

Burton Watson:

Congratulations on being awarded a WIOA/Blue Collar Youth contract(s) for program year 2016/2017. In order to write the contract(s), the following documents must be completed for each funding source (WIOA and Blue Collar):

1. Revised Target Question #4 (revise to reflect any necessary adjustments due to funding level)-blank is attached.
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6. Training Order (attached)-BC
7. Training Order(attached)-WIOA

When developing your budget, please use the allotted amounts listed below:

For Youth Programs: Direct Benefits listed are negotiable. Please contact me if you would like to negotiate changes to the direct benefits listed below.

:

Funding	Active Enrollments	Total Budget Amount (includes Direct Benefits)
WIOA	10	\$59,149 (Direct Benefits \$ 2,000.00)
BC	5	\$29,941 (Direct Benefits \$1,000.00)

Active enrollments are listed above. After July 1, 2016 when carry-ins numbers are finalized, a modification will be created to accurately reflect the WIOA/BC enrollments.

Please send the requested items to [joyce.ottinger@state.de.us](mailto:joyce.ottinger@state.de.us) no later than **Monday, April 25, 2016**. No expenditures will be authorized without a fully executed contract. Contracts not fully executed by July 1, 2016 due to untimely submission of requested documents may become effective the date of execution and will not be retroactive.

Please contact me at 761-8128 with any additional questions you may have.

Sincerely,

*Joyce Ottinger*

Employment and Training Contract Manager  
Delaware Department of Labor  
Fox Valley  
4425 N. Market Street  
Wilmington, DE 19802  
Phone: 302-761-8128  
Fax: 302-761-6617



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April 12, 2016

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When developing your budget, please use the allotted amounts listed below:

For Youth Programs: Direct Benefits listed are negotiable. Please contact me if you would like to negotiate changes to the direct benefits listed below.

Funding	Active Enrollments	Total Budget Amount (includes Direct Benefits)
WIOA	26	\$142,829 Direct Benefits (\$2,314.00)
BC	13	\$72,299 (Direct Benefits \$ 1,157.00)

Active enrollments are listed above. After July 1, 2016 when carry-ins numbers are finalized, a modification will be created to accurately reflect the WIOA/BC enrollments.

Please send the requested items to [joyce.ottinger@state.de.us](mailto:joyce.ottinger@state.de.us) no later than **Monday, April 25, 2016**. No expenditures will be authorized without a fully executed contract. Contracts not fully executed by July 1, 2016 due to untimely submission of requested documents may become effective the date of execution and will not be retroactive.

Please contact me at 761-8128 with any additional questions you may have.

Sincerely,

*Joyce Ottinger*

Employment and Training Contract Manager

Delaware Department of Labor

Fox Valley

4425 N. Market Street

Wilmington, DE 19802

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Fax: 302-761-6617